

# Course Syllabus English 202-12

Ms. Janice Marshall

Office: Room CCC 424

Email: [jmarshall@uwsp.edu](mailto:jmarshall@uwsp.edu) This is your best bet for reaching me as quickly as possible. I try to check email at least once a day, usually more often, so please email me with English 202–UWSP in the subject line.

Office hours: All office hours are virtual and by appointment using FaceTime  
English 202

Texts:

Joining the Conversation, Mike Palmquist RENTAL

Rules for Writers tenth edition Diana Hacker PURCHASE

Course Objectives:

At the completion of this course, you should

\*be able to identify and correct basic errors in grammar

\*be able to develop ideas for essays

\*be able to accurately and clearly write essays from 3-7 pages in length

\*be able to obtain and use research in MLA documentation style

\*be able to work in small groups

\*have gained confidence in your own abilities

Grade distribution:

93% + A

90-92% A-

87-89% B+

86-83% B

82-80% B-

79-77% C+

76-73% C

72-70% C-

69-67% D+

66-63% D

Policies

1. All course materials are available on Canvas, including full lecture videos to use to review and study as well as allowing you to complete the work even if you cannot attend class in person. There is no attendance policy for this class.

2. All assignments will be submitted on Canvas. It will be all be typed. NO SCREENSHOTS OF HANDWRITTEN WORK.

3. ALL reading assignments from the RENATAL textbook MUST be actively read, following your active reading techniques handout. You must TYPE detailed NOTES and a

SUMMARY for each chapter in Practical Argument. Those notes and summary will be collected for 10 points each.

4. The goal of this class structure is to create a “writing community,” a physical and mental place in which each of you can think of yourself and your classmates as writers who share a common goal. Class periods are designed to give you a multi-pronged approach to learning about writing. You will spend part of your time getting information from me, part doing your own writing, and sometimes working in small groups to collaboratively improve your own and others’ writing.

5. Late assignments of any kind will not be accepted without prior permission. DO NOT wait until after you have missed assignments to ask for extensions because you will not be given them for work already due. However, each student is entitled to one Technical Excuse which entitles you to 48 hours after the due date to submit the essay with no penalty. The technical excuse is NOT used for daily homework/grammar. Each student gets ONE technical excuse, so plan ahead and use it wisely.

6. Please, for the sake of your classmates and instructors, DO NOT COME TO SCHOOL IF YOU ARE SICK. Do not wait until you are healthy to try to make up work or to contact me. You do not want to get behind. If class is canceled, there will be a sign posted on the classroom door, and you can also call the University to check if class will meet. There is flexibility in the grade to accommodate an illness but NOT recurring absence.

7. I will be available by appointment to meet with students by FaceTime. Most people prefer to email me at Jmarshal@uwsp.edu. Make sure to put English 202 in the subject line. You may send a rough draft for comments from me for one of two of your essays. I will give suggestions for improvement. You must send these drafts at least 3 days before the essay is due.

8. You will sometimes be working in small groups with your classmates. The workshops will benefit you in two ways: you will be, on one hand, learning how to evaluate and discuss your peers’ work, and you will also learn how to dispassionately evaluate your own work. You will be given quiz credit for bringing completed drafts to these sessions and participating with your peers. I will provide detailed tasks for each of these workshops to help you critique your classmates’ (and your own) writing. As we get closer to the end of the semester, you will be asked to work a little more with your classmates, to essentially make sure that you are becoming more independent as writers as we get closer to the end of the term.

9. Revisions are meant to be completed BY the due date. Essays will not be revised for a higher grade. As in the “real world,” you are expected to do your best work by the due date, not expect to be able to fix it later. Realize that despite being rather short essays, you are given 3-4 WEEKS to work on an essay, so the quality that is expected is high, not what can be produced in a day or two. Be prepared for the due date by working on

the essays as soon as they are assigned.

10. Essays and homework will be typed. Essays will be space and a half or double spaced, without additional spaces between paragraphs. Paragraphs will be indented one Tab. They should be written in 10 or 12 point font on one side of the paper. You should have a minimum of 250 words per page. Do not include a title page. Type your name, my name or the course name, the time of day it meets, and the due date of the paper on separate lines, single spaced, at the top left corner of the first page. Subsequent pages after the first should be numbered in the upper right hand corner including your last name and the page number.

11. Essays will be graded within two weeks. The final essay will receive only a grade, no comments, and I will keep that essay. If you wish to discuss any of your essays, wait 24 hours at least and then bring a list of questions to discuss.

12. Writing is a process, just like training for a sport. Do not feel discouraged or doomed if your early efforts aren't as successful as you would like. Most people find that they improve with practice, and practice is what this class is all about. Writing is not something that you either can or can't do. It's a skill which needs to be strengthened. Some of you may be starting with a weaker writing muscle than others, so you will require a higher degree of practice to build it up. And for some of you, the possible improvement in one semester may be greater or lesser than others in the class. The more open you are to change and new modes of thinking and writing, the more successful you will be in this class. Your willingness to write multiple drafts, try new techniques, and communicate with me and your colleagues will help determine how well you can ultimately do in this class.

13. As a final note, let me say that while these policies may seem lengthy, there is a reason for it. I want you to have exactly what I expect from you in writing today. I want you to refer to it regularly through the term. This is, in essence, our contract. I will not make demands that are not outlined here, but I will not deviate from these policies except in the rarest of extreme extenuating circumstances and then only at my discretion. If you have emergencies, please contact me immediately to discuss your options. In order to help you, I need to be notified as soon as possible. If you become ill, contact me or have someone else contact me right away. Otherwise, you will NOT be able to catch up and will suffer the loss of the work you miss. I will follow through on these policies, and they will only harm your grade if you choose to disregard them. It is your job to accept your own responsibility for your education and to commit to doing what it takes to succeed in this class or to choose another.

## Course Summary:

<b>Date</b>	<b>Details</b>	<b>Due</b>
Fri Apr 29, 2022	Quiz <a href="#">Grammar Quiz 1</a>	due by 11:59pm
Mon May 9, 2022	Quiz <a href="#">Grammar Quiz 2</a>	due by 11:59pm
Mon Jan 23, 2023	Assignment <a href="#">Active Reading Techniques</a>	due by 11:59pm
	Assignment <a href="#">Grammar Checklist</a>	due by 11:59pm
Wed Jan 25, 2023	Assignment <a href="#">Writing Sample--Virtual Day</a>	due by 11:59pm
Fri Jan 27, 2023	Assignment <a href="#">Joining the Conversation (JtC) chpt 3 and 4 ACTIVE READING</a>	due by 11:59pm
Mon Jan 30, 2023	Assignment <a href="#">The Rhetorical Triangle</a>	due by 11:59pm
Wed Feb 1, 2023	Assignment <a href="#">The Essay Model</a>	due by 11:59pm
Fri Feb 3, 2023	Assignment <a href="#">The Logic Sandwich (Body Paragraphs)</a>	due by 11:59pm
Mon Feb 6, 2023	Assignment <a href="#">JtC Active Reading Chapters 16 &amp; 17</a>	due by 11:59pm
Wed Feb 8, 2023	Assignment <a href="#">Definition Assignment Sheet</a>	due by 11:59pm
Fri Feb 10, 2023	Assignment <a href="#">Read "A" Definition Essay</a>	due by 4pm
Mon Feb 13, 2023	Assignment <a href="#">Grammar 1: Basic Sentence Construction</a>	due by 4pm
	Assignment <a href="#">Rules for Writers Chpt. 46, 47, 48</a>	due by 4pm
Wed Feb 15, 2023	Assignment <a href="#">JtC Active Reading Chapter 2</a>	due by 11:59pm
Fri Feb 17, 2023	Assignment <a href="#">Topic Freewrite for Definition Essay</a>	due by 4pm

<b>Date</b>	<b>Details</b>	<b>Due</b>
Mon Feb 20, 2023	Assignment <a href="#">JtC Active Reading 12 and 13</a>	due by 11:59pm
Wed Feb 22, 2023	Assignment <a href="#">Research Tips and Tricks--Bring laptop or Ipad to class</a>	due by 4pm
Fri Feb 24, 2023	Assignment <a href="#">Integrating Research into your Writng</a>	due by 11:59pm
Mon Feb 27, 2023	Assignment <a href="#">Definition Rough Draft Workshop</a>	due by 11:59pm
Wed Mar 1, 2023	Assignment <a href="#">Rules for Writers, Chpt 19 and 20</a>	due by 4pm
Fri Mar 3, 2023	Assignment <a href="#">Rules for Writers Chpt. 22, 23, 24,</a>	due by 4pm
Mon Mar 6, 2023	Assignment <a href="#">Definition Essay Due--Virtual Day</a>	due by 11:59pm
Wed Mar 8, 2023	Assignment <a href="#">JtC Active Reading Chpt. 11</a>	due by 11:59pm
Fri Mar 10, 2023	Assignment <a href="#">Causal Argument Assignment Sheet</a>	due by 11:59pm
Mon Mar 13, 2023	Assignment <a href="#">Read "A" Causal Argument Essay</a>	due by 4pm
Wed Mar 15, 2023	Assignment <a href="#">Causal Argument Prewrite</a>	due by 11:59pm
Fri Mar 17, 2023	Assignment <a href="#">Repeat topic freewrite</a>	due by 11:59pm
Mon Mar 27, 2023	Assignment <a href="#">Grammar Quiz review</a>	due by 11:59pm
Wed Mar 29, 2023	Assignment <a href="#">Grammar quiz 1 VIRTUAL DAY</a>	due by 11:59pm
Fri Mar 31, 2023	Assignment <a href="#">Rough Draft Workshop Causal Argument</a>	due by 11:59pm
Mon Apr 3, 2023	Assignment <a href="#">Causal Argument Essay Due--VIRTUAL DAY</a>	due by 11:59pm

<b>Date</b>	<b>Details</b>	<b>Due</b>
Wed Apr 5, 2023	Assignment <a href="#">JtC Active Reading Chpt. 10</a>	due by 11:59pm
Fri Apr 7, 2023	Assignment <a href="#">Grammar 2: Punctuation Document</a>	due by 4pm
Mon Apr 10, 2023	Assignment <a href="#">Proposal Assignment and A Paper</a>	due by 11:59pm
Wed Apr 12, 2023	Assignment <a href="#">Proposal topic prewrite</a>	due by 11:59pm
Fri Apr 14, 2023	Assignment <a href="#">Prewriting work day—virtual day</a>	due by 11:59pm
Mon Apr 17, 2023	Assignment <a href="#">Prewrite for Proposal Essay Title/intro/thesis/conclusion</a>	due by 4pm
Wed Apr 19, 2023	Assignment <a href="#">Research day for essay (VIRTUAL)</a>	due by 11:59pm
Fri Apr 21, 2023	Assignment <a href="#">Work day—virtual</a>	due by 11:59pm
Mon Apr 24, 2023	Assignment <a href="#">Rules for Writers Chpt. 32 and 33</a>	due by 4pm
Wed Apr 26, 2023	Assignment <a href="#">Rough Draft Workshop Proposal</a>	due by 11:59pm
Fri Apr 28, 2023	Assignment <a href="#">Rules for Writers Chpt. 34, 35, 36</a>	due by 4pm
Mon May 1, 2023	Assignment <a href="#">Grammar quiz 2 review (virtual day)</a>	due by 11:59pm
Wed May 3, 2023	Assignment <a href="#">Grammar quiz 2 (virtual day)</a>	due by 11:59pm
Fri May 5, 2023	Assignment <a href="#">Self evaluation</a>	due by 11:59pm
Mon May 8, 2023	Assignment <a href="#">Proposal rough draft 2 (virtual day)</a>	due by 11:59pm
Thu May 18, 2023	Assignment <a href="#">Proposal Final Draft—FINAL “EXAM” equivalent</a>	due by 11:59pm